



MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

NOTICE

FROM: REGISTRAR-ASA

REF: MksU/REG-ASA/OC/VOL.2

TO: ALL MACHAKOS UNIVERSITY STUDENTS

DATE: 26TH MARCH, 2025

SUBJECT: FEES PAYMENT AND GENERATION OF EXAMINATION CARDS

This is to remind all students who have not cleared fees to do so by Friday 28th March, 2025 and start downloading examination cards on Monday 31st March, 2025. 1st and 2nd Year students are required to clear the household component of their fees while 3rd, 4th and 5th year students are required to clear their full fees to be allowed to sit for examinations.

Exam cards should be generated from the student portal and submitted to the respective schools for authentication. Any other version of exam card shall not be accepted.

Kindly comply.



PATRICK OKEMBA.

AG. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

PO/mkn

Cc.

1. Vice Chancellor-to note on file
2. Deputy Vice Chancellor (ASA)
3. Deans of Schools
4. CODs
5. Chief Finance Officer
6. Dean of Students
7. ICT Directorate
8. Student Leaders