



# MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR

(ACADEMIC AND STUDENT AFFAIRS)

## NOTICE

FROM: REGISTRAR-ASA

REF: MksU/REG-ASA/OC/VOL.2

TO: ALL MACHAKOS UNIVERSITY STUDENTS

DATE: 24<sup>TH</sup> MARCH, 2025

**SUBJECT: TRANSFER OF FUNDS FROM STUDENT FEES ACCOUNT FOR MEALS**

The above subject matter refers.

It has come to the notice of the Office of the registrar-ASA that some students are irregularly requesting for transfer of funds from their fees accounts for meals at the student mess.

This is to inform all students that such transfer should be done only with approval of the Registrar-ASA. Request for the transfer should be done officially in writing and submitted through the student registry.

Kindly comply.



**PATRICK OKEMBA.**

**AG. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)**

PO/mkn

Cc.

- 1.Vice Chancellor-to note on file
- 2.Deputy Vice Chancellor (ASA)
- 3.Deputy Vice Chancellor (APF)
- 4.Chief Finance Officer
- 5.Dean of Students
- 6.SAMU leaders

