

MACHAKOS UNIVERSITY

ISO 9001:2015 Certified



Date:

DEFERMENT FORM

(This form is filled by those students who want to defer their course for some time to resume later)

STUDENT DETAILS

Current Admission Number..... Date of application.....

Student Name.....

Current class.....

Student's Home Address: Phone No:

Reasons for deferring

.....
.....

Expected time to resume.....

Sign..... Date.....

HEAD OF DEPARTMENT

Current student's class.....

Comments.....

Allowed/Not Allowed Sign..... Date.....

ACCOUNTS

Current Fee Balance.....

Current indicated class.....

Allowed/Not Allowed Sign..... Date.....

REGISTRAR

Deferment Date Approved resumption date.....

Comments.....

Approved/Not Approved Sign..... Date.....