



**MACHAKOS UNIVERSITY  
GRADUATE SCHOOL**

**STUDENTS' TRACKING PROGRESS REPORT FORM**

SCHOOL OF: \_\_\_\_\_ DEPARTMENT OF \_\_\_\_\_

STUDENTS NAME \_\_\_\_\_

REG.NO: \_\_\_\_\_ PHD/MASTERS (TICK) \_\_\_\_\_ MODE OF STUDY \_\_\_\_\_

PROJECT/THESIS TITLE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

S/NO.	DATE OF ADMISSION					
	EXPECTED DATE OF GRADUATION/COMPLETION					
	<b>MILESTONE ACTIVITIES</b>	EXPECTED TIME OF COMPLETETION	REMARKS BY SUPERVISORS/COD/SBPS CORDINATOR/DEAN OF SCHOOL	DATE & SIGNATURE	REMARKS BY GRADUATE SCHOOL	DATE & SIGNATURE
1.	COMPLETION OF COURSE WORK					

2.	DEVELOPMENT OF CONCEPT PAPER					
3.	ALLOCATION OF SUPERVISORS					
4.	PRESENTATION OF PROPOSAL AT DEPARTMENTAL LEVEL					
5.	PRESENTATION OF PROPOSAL AT SCHOOL LEVEL					
6.	REGISTRATION AT GRADUATE SCHOOL					
7.	ETHICAL CLEARANCE (WHERE APPLICABLE)					
8.	CLEARANCE BY NACOSTI					
9.	DATA COLLECTION					
10.	PROJECT/THESIS WRITING					
11.	SUBMISSION FOR EXAMINATION					
12.	ALLOCATION OF EXAMINERS					
13.	PROJECT/THESIS ORAL DEFENSE					
14.	CORRECTIONS AFTER					

	ORAL DEFENSE					
15.	BINDING OF PROJECTS/THESIS					
16.	PRESENTATION OF FINDINGS TO THE PUBLIC IN POSTGRADUATE SEMINAR					

**NB**

- 1. This Form should be filled in triplicates (Students, Dean of school & Graduate School)**
- 2. For all the stages the student must attach evidence**
- 3. Students' Must have 2 or 3 publications for Masters and PhD respectively**