



MACHAKOS UNIVERSITY
EXTERNAL ADVERTISEMENT – 30TH JULY, 2026

DECLARATION OF A VACANCY

Institution Profile

Machakos University, a successor of Machakos University College was awarded a Charter on 7th October 2016 and is located one (1) Km from Machakos Town along the main Machakos – Wote road.

The Vision of the University is: “Excellence in transformative scholarship and community service;” whereas the Mission of the University is: “To provide scholarship through Teaching, Training, Research and Innovation; and community service for sustainable industrial and socioeconomic transformation.”

The University wish to invite applications from suitably qualified and experienced applicants with excellent credentials to fill the following teaching and non-teaching vacant positions:

a) Teaching Position

- i) Senior Lecturers – Grade 13
- ii) Lecturer – Grade 12

b) Non-Teaching Position

- i) Assistant Student Counsellor – Grade 9/10

Terms of Engagement

This is as indicated against the positions.

Applicants who qualify for teaching positions are requested to apply for the following positions as per the Career Progression Guidelines for Machakos University Academic staff (*Available in the University website, www.mksu.ac.ke*)

S/No	School	Department	Position	Grade	Post
Teaching positions					
1.	Education	Educational Communication Technology	Senior Lecturer	13	1



2.	Agriculture, Environment and Health Sciences	Agricultural Education and Extension	Senior Lecturer	13	1
		Health Sciences(Public Health)	Lecturer	12	1
Non-teaching positions					
3.	Dean of Students		Assistant Student Counsellor	9/10	1

1. TEACHING POSITIONS

a) Senior Lecturer ~ Grade 13 Ref. MksU/SL/01/26 (2 Posts) Permanent Requirements for Appointment

For appointment to this grade, a candidate must:-

- i) Must have an earned PhD degree or its equivalent from an accredited and recognized University/Institution.
- ii) Must have three (3) years teaching experience as a Lecturer/Research Fellow (Grade 12) or its equivalent.
- iii) Must have a minimum of thirty two (32) research and publication points of which at least twenty four (24) should be in refereed journals since appointment as Lecturer/Research Fellow.
- iv) Should have supervised at least three (3) postgraduate students to completion or one postgraduate supervision and attracted Kenya Shillings three (3) million external research funds since appointment as Lecturer/Research Fellow.
- v) Should have evidence of membership and in good standing of professional societies/boards (where applicable).
- vi) Must have attended and contributed at academic conferences, seminars or workshops.

OR

- i) Must have a Master's degree or its equivalent (in special disciplines) from a recognized University with nine (9) years' experience, three (3) of which as a Lecturer/Research Fellow (Grade 12).



- ii) Must have a minimum of thirty-two (32) publication points of which at least twenty-four (24) should be in refereed journals since appointment as Lecturer/Research Fellow.
- iii) Should have supervised at least three (3) postgraduate students to completion or one postgraduate supervision and attracted Kenya Shillings three (3) million external research funds since appointment as Lecturer/Research Fellow.
- iv) Should have evidence of membership and in good standing of professional societies/boards (where applicable).
- v) Must have attended and contributed at academic conferences, seminars or workshops.

b) Lecturer~ Ref. MksU/L/02/26 (1 Post) Permanent Requirements for Appointment

For appointment to this grade, a candidate must:-

- i) Have an earned PhD degree or its equivalent from an accredited and recognized University.
- ii) Be registered with the relevant professional body (where applicable).

OR

- i) For special cases/disciplines (Engineering, Medicine, Nursing, Public health), have a Master's degree in the relevant field from an accredited and recognized University plus at least three (3) years of teaching experience at University level or in research /industry.
- ii) A minimum of 24 research and publication points of which 16 should be in refereed journal(s) or one (1) post-secondary school book or four(4) book chapters in relevant fields for at least undergraduate studies level.
- iii) Registered with the relevant professional body (where applicable).

Duties and Responsibilities

- a) Develop teaching materials, teach, and mentor both the undergraduate and postgraduate students.
- b) Set, moderate and mark examinations for both the undergraduate and postgraduate students.
- c) Provide supervision services to students on their projects/dissertations/theses at undergraduate and postgraduate levels.
- d) Participate in the development and preparation of annual faculty plans.
- e) Participate in the development of undergraduate and postgraduate courses.
- f) Initiate and participate in research projects.
- g) Provide professional and community services.
- h) Initiate linkages with industry players.

- i) Organize academic trips.
- j) Supervise educational activities/projects/thesis.
- k) Assess industrial attachments for both the undergraduate and postgraduate students.
- l) Attend and participate in seminars/workshops/conferences in relevant fields
- m) Participate in planning, development, implementation and evaluation of curricular activities in the department.
- n) Carry out research in the area of specialization and providing consultancy services to the community.
- o) Participate in the departmental ad-hoc committees and other activities for effective and efficient management of the department and faculty.
- p) Carry out administrative and other duties and responsibilities as may be assigned by the Chairman of Department from time to time.

2. NON-TEACHING POSITION

COUNSELLING SECTION

a) Assistant Student Counsellor ~ Grade 9/10 – MKsU/ASC/01/26

(1 Position)

Applicants should meet the following requirements:

- a) Must have an earned Master's degree in Counseling Psychology, Education Psychology or equivalent.
- b) Registered with relevant professional body.

OR

- a) Must have an earned Bachelor's degree in Counseling Psychology, Education Psychology or equivalent. Six (6) years working experience, three (3) of which in student counseling.
- b) Registered with relevant professional body.
- c) Must be Computer literate.

Key Responsibilities

- i) Provide counseling services to University Students.
- ii) Organize the students' orientation exercise to familiarize them with counseling services at the University.
- iii) Keep an accurate record of counseling sessions with the students.
- iv) Coordinate peer counseling activities.
- v) Supervise staff under them.



Mode of Application

Applicants must:

- i) Submit three (3) hard copies and one soft copy of the following documents:
 - Application letter
 - A duly filled and signed Job Application Form (available on the University website)
 - Academic certificates and testimonials
 - An updated Curriculum Vitae detailing academic and professional qualifications, work experience, current salary, publications.

These should be addressed and sent to:

**The Deputy Vice-Chancellor
Administration, Planning and Finance
Machakos University
P.O. Box 136–90100
Machakos**

- ii) Update your individual Google Scholar account to include all your publications (where applicable).
- iii) Show evidence of membership to professional bodies (where applicable).
- iv) Submit one (1) soft copy of the complete application as a single merged PDF document via email to **dvcapf@mksu.ac.ke**, with a copy to **hr@mksu.ac.ke**, to be received no later than **19th August, 2026**.

N/B: Only short-listed applicants will be contacted. Machakos University is an Equal Employment Opportunity employer and applicants of either gender or with any disability are encouraged to apply.