



# MACHAKOS UNIVERSITY

OFFICE OF THE REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

## NOTICE

FROM: REGISTRAR-ASA

REF:MksU/REG-ASA/OC/VOL.2

TO: ALL NEW STUDENTS

DATE: 27<sup>TH</sup> AUGUST, 2026

SUBJECT: APPLICATION FOR CHANGE OF PROGRAMME

This is to inform all the new students who would wish to change their current programmes of study that the application portal is now open.

### Eligibility

Only new students who sat for the KCSE examinations in 2023, 2024, or 2025 are eligible to apply for a programme change.

### Application Process

To apply, please submit your request through the following link:

<https://forms.gle/jsWLY3Uve8oHuAbR7>

### Please Note:

You are hereby advised to **apply only for programmes in which you meet the minimum cluster requirements**. Applications for programmes for which you are not qualified will be automatically rejected.

The transfer will only be effected for qualified students into programmes with available vacancies. Therefore, even qualified students may not secure a transfer if there are no available vacancies in the programme for which they have applied.

### Deadline

The application window will strictly close on **11<sup>th</sup> September 2026**. Late applications will not be considered.

For Inquiries or assistance, please contact your Chairman of Department.

  
PATRICK OKEMBA

A.G. REGISTRAR (ACADEMIC AND STUDENT AFFAIRS)

Cc.

3. Deputy Vice Chancellor (ASA)
4. Deans of Schools
3. ICT Directorate
4. Chief Finance Officer
6. Dean of Students

PO/jmg



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