



**MACHAKOS UNIVERSITY**

**ORIENTATION PROGRAMME  
FOR**

**AUGUST 2026  
INTAKE**

**2026/2027 Academic Year**

**DAY 1**  
**MONDAY 24TH AUGUST 2026**

**ARRIVAL AND REGISTRATION**  
**Venue: MksU Hotel and Conference Centre**  
**MC: Mr. Patrick Okemba (Registrar—ASA)**

| <b>TIME</b>               | <b>ACTIVITY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>7.00am—<br/>5.00pm</b> | <ol style="list-style-type: none"><li>1) Arrival at the MksU Hotel and Conference Centre</li><li>2) Warm welcome by ushers and guidance to the designated waiting bay</li><li>3) Submission and verification of original registration documents:<ol style="list-style-type: none"><li>i) Completed letter of admission</li><li>ii) KCSE Certificate/Result Slip</li><li>iii) ID/Birth Certificate</li><li>iv) Leaving Certificate (Form Four)</li><li>v) Proof of payment of tuition fees</li></ol></li><li>4) Registration</li><li>5) Directing students to hostel providers</li></ol> |

## **DAY 1**

**MONDAY 24TH AUGUST 2026**

### **MEETING WITH PARENTS/GUARDIANS**

**Venue: Amphitheatre**

**MC: Ruth Munene**

| <b>TIME</b>                 | <b>ACTIVITY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>11.00am –<br/>1.00pm</b> | <ul style="list-style-type: none"><li>1) Opening prayer</li><li>2) Introductions</li><li>3) Presentations:<ul style="list-style-type: none"><li>a.) Students' University Choir</li><li>b.) Christian Union (CU)</li><li>c.) Seventh Day Adventists (SDA)</li><li>d.) Catholic Action</li><li>e.) Muslim Association</li></ul></li><li>4) University Counsellor</li><li>5) Dean of Students</li><li>6) Chief Finance Officer</li><li>7) Deputy Vice Chancellor - ASA/APF/RIL</li><li>8) Vice Chancellor</li><li>9) Q &amp; A Session</li></ul> |

**DAY 2**  
**TUESDAY 25TH AUGUST 2026**

**DIRECTORATES AND SECTIONS SESSION**

**Venue: University Sports Ground**

**MC: Dean of Students**

| <b>TIME</b>                | <b>ACTIVITY</b>                                                                                                                                                                                       |
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| <b>9.00am —<br/>4.00pm</b> | <b>ORIENTATION BY DIRECTORS, HEAD OF<br/>SECTIONS AND DEPARTMENTS</b><br><br>1.) Director—ODEL<br>2.) ICT<br>3.) University Librarian<br>4.) Quality Assurance<br>5.) Corporate Affairs<br>6.) Alumni |

**DAY 3**  
**WEDNESDAY 26TH AUGUST 2026**

**DEPUTY VICE-CHANCELLOR'S (ASA) SESSION**

**Venue: University Sports Ground**

**MC: Dean of Students**

| <b>TIME</b>                  | <b>ACTIVITY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>9.00am —<br/>11.00am</b>  | <b>DEPUTY VICE CHANCELLOR(ASA) SESSION</b><br>1) Introductions<br>2) Registrar (ASA)<br>3) Deputy Vice Chancellor (ASA)                                                                                                                                                                                                                                                                                                                                                       |
| <b>11.00 am—<br/>1.00 pm</b> | <b>DEPUTY VICE CHANCELLOR(APF) SESSION</b><br>1) Introductions<br>2) Chief Security Officer (CSO)<br>3) Registrar (AP)<br>4) Chief Finance Officer (CFO)<br>5) Deputy Vice Chancellor (APF)                                                                                                                                                                                                                                                                                   |
| <b>2.00 pm—<br/>5.00 pm</b>  | <b>MEETING WITH RESPECTIVE DEANS, ACADEMIC CODS AND DIRECTOR-TVET</b><br><u><b>Venues</b></u><br>I) School of Education —Sports Grounds<br>II) School of Engineering and Technology —ADB 203<br>III) Business, Economics, Hospitality & Tourism Management —Amphitheatre<br>IV) School of Pure and Applied Sciences —PF3 4/5<br>V) School of Humanities & Social Sciences —ADB 202<br>VI) School of Agriculture, Environment & Health Sciences —ADB 103<br>VII) TVET—Basement |

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| <p><b>9.00am —<br/>4.00pm</b></p> | <p style="text-align: center;"><b>DAY 4<br/>THURSDAY<br/>27TH AUGUST 2025</b></p> <p style="text-align: center;"><b>STUDENT AFFAIRS SESSION</b><br/> <b>Venue: University Sports Ground</b><br/> <b>MC: Dean of Students</b></p> <p style="text-align: center;"><b>ORIENTATION BY SECTION HEADS<br/>UNDER THE DEAN OF STUDENTS<br/>OFFICE</b></p> <ol style="list-style-type: none"> <li>1. Career Office</li> <li>2. Counselling Office</li> <li>3. Games and Sports Office</li> <li>4. Insurance Office</li> <li>5. Student Association of<br/>Machakos University Office<br/>(SAMU)</li> <li>6. DOS — Handbook</li> </ol> |
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**DAY 5**  
**FRIDAY 28TH AUGUST 2026**

**VICE CHANCELLOR'S SESSION**  
**Venue: University Sports Ground**

| <b>TIME</b>                 | <b>MATRICULATION</b>                                                                                                                                                                                                                                                                                                                                                                                               |
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| <b>9.00am —<br/>12.00pm</b> | 1) National Anthem<br>2) Opening prayer<br>3) Introductions<br>4) Matriculation Oath by Deans of Schools<br>5) Remarks by: <ul style="list-style-type: none"> <li>a) Ag. Deputy Vice-Chancellor (RIL)</li> <li>b) Deputy Vice-Chancellor (APF)</li> <li>c) Deputy Vice-Chancellor (ASA)</li> </ul> 6) Deputy Vice Chancellor (ASA) to invite the Vice Chancellor<br>7) Vice Chancellor to address the congregation |
| <b>12.00pm —<br/>2.00pm</b> | <b>Refreshments</b>                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>2.00 pm—<br/>4.00 pm</b> | <b>Motivational Talk</b> by StaRise                                                                                                                                                                                                                                                                                                                                                                                |
| <b>4:30—10 pm</b>           | <b>Freshers Bash</b><br><b>PPP TV</b>                                                                                                                                                                                                                                                                                                                                                                              |

**DAY 6**  
**SUNDAY 30th AUGUST 2026**

**SUNDAY NON-DENOMINATIONAL SERVICE**  
**Venue: University Sports Ground**  
**MC: Ruth Munene**

| <b>TIME</b>                  | <b>ACTIVITY</b>                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <b>10.00am —<br/>12.00pm</b> | <b>NON-DENOMINATIONAL SERVICE</b><br><br>1) Opening prayer & welcome<br><br>2) Praise and worship<br><br>3) Presentations:<br>a) Christian Union (CU)<br>b) Seventh Day Adventists (SDA)<br>c) Catholic Action<br>d) Muslim Association<br><br>4) Sermon - Rev.Dr. Humphrey Omondi<br><br>5) Speeches:<br>a) Dean of Students<br>b) Deputy Vice Chancellor—ASA/APF/RIL<br>c) Vice Chancellor<br><br>6) Vote of thanks<br><br>7) Closing prayer |

## MATRICULATION OATH

I .....  
Swear to engage in the pursuit of  
knowledge and uphold the name of the  
School of \_\_\_\_\_ Machakos University.

I swear to adhere to the Rules and  
Regulations governing students'  
conduct at Machakos University in  
accordance with the Machakos  
University Statutes.

I swear to promote the Mission of the  
School of \_\_\_\_\_ through active  
participation in its academic  
programmes.